



**Alumni Association Board, Officers
Meeting Minutes**

Wednesday, November 14th, 2012 – 7pm

In attendance via WebEx:

Cheryl Janus
Robert Scarpetti
Joe Bacoulis
Emily Gillette

Meeting commenced at 7:07pm

1. Hurricane Sandy update

a. What happened at SHU?

- i. SHU lost power Mon-Thurs; remained closed for the entire week
- ii. Community came together – serving all meals to students, opened campus for charging stations and sheltered evacuated University of Bridgeport Students in the Pitt Center.
- iii. Emergency Alert System and IT backup generators were strongly tested and all systems seemed to work well in disseminating information.

b. What can we do?

- i. Salvation Army collection with Student Government- collecting items until the end of the month and they will be sent to the salvation army for distribution to affected areas.
- ii. Staten Island Trip for students/staff and alumni on Nov 18th. Contact me if you would like more information.
- iii. Alumnus Doug Steele '96 has offered accelerated and priority service to alumni for his antimicrobial business. More information here: <http://clearproams.com/>
- iv. Joe suggested for future disasters- hopefully there won't be any- possibly setting up a disaster page for alums to share their information or assistance to the greater population.
- v. The phonathon has seized calling for money in the affected areas and is doing "Care Calls" to alums, making sure they are OK. They are not updating information or asking for any donations – simply "checking in." This will continue through the end of this week.

2. Committee Expectations & Goals

- a. All VPs should come to meetings with something to update everyone on. You should always be working on items to report out to the group. Committees can meet as frequently or as infrequently as you set but, as long as they are actively working on an objective. Alumni Relations can set up a WebEx session, teleconference or you can utilize email. Information will follow in attached document.
- b. Specific committee initial goals
 - i. Each committee has objectives that need to be accomplished from a “house cleaning” standpoint.
 1. Community Service Committee
 - a. Focus on engaging alumni within and outside of Connecticut.
 - i. Don’t necessarily need to be going to these places but, assisting in setting up and finding a contact person to lead.
 - b. Robert would also like to touch base with and focus on our previous award honorees, honored for their community service. Emily will provide a list of names and what they were honored for.
 2. Recognition Committee
 - a. Review criteria of current alumni awards to ensure they are still in line with what the association sees as important.
 3. Elections & Standards Committee
 - a. Create an attendance policy to present for vote
 - i. By-laws outline specific term limits and required meetings but, attendance policy would also create consequences and additional guidelines for missed meetings, etc.
 - b. Create criteria and guidelines for vetting new members to the board to present for vote.
 - i. Process for bringing new members to consideration is set in by-laws, however, there needs to be criteria set when reviewing “applications.”
 4. Donations Committee
 - a. Identify financial or donor related questions that you would like answered. For instance: “Where does the money go?” “What do our donors look like?” etc.
 - b. Thoughts and ideas on increasing visibility of need for SHU.

3. NEAT/Meyers & Associates Alumni Association Benefits

- a. NEAT- National Educational Alumni Trust is an organization made of many alumni associations that advocate for the best rates and return on the Collegiate Insurance Resources program.
<http://www.collegiateinsuranceresources.com/neat/members.asp>
 - i. Collegiate Insurance provides benefits and services to members of our association such as short term and long term medical, disability, pet insurance, life insurance etc. Offerings here:
<http://www.collegiateinsuranceresources.com/programs/alumni/index.shtml>
 - ii. SHU would receive revenue back based on the type of policy which can generate needed funds for new projects, initiatives or events.
 - iii. We currently use Liberty Mutual in this capacity which is one of the reasons why the Alumni Association Scholarship fund could be established.
 - b. Meyers & Associates is a similar type of agency, in the same business:
http://meyerandassoc.com/affinity_insurance
 - c. I am very interested in bringing this aboard. With budget dollars dwindling, this is a great opportunity to engage in new programs. Naturally, because the decision affects the entire association I am proposing that the board decide. We would bring in both organizations to do a presentation, the policies would be reviewed and one would be selected.
 - i. Cheryl suggested this be a priority for the Donations Committee to handle.
 - ii. This was seconded by Robert
4. For the good of the order
- a. Emily discussed her excitement for the board moving in an upward and engaged direction. She is eager to see progress made and decisions decided.
 - b. Claudette should be included in all committee meetings but, may not be able to attend all of them. In the least, Claudette should be provided with attendance and notes from each committee meeting. In the event Claudette is not able to participate, please assign someone to take notes.
5. Next meeting
- a. Next officers meeting will be on Wednesday, December 12 at 7pm via WebEx. Instructions will be sent out prior.
 - b. The next Executive Committee meeting is Sunday, January 27th at 11:00am in a classroom to be determined; with mass to follow the meeting. This will be an in-person meeting on campus.
 - c. The next all board meeting is Sunday, February 10th at 11:00am in the Pitt Center Board Room, mass to follow at 12:30 in the chapel. This is an in-person, mandatory meeting.